



www.Provisions.ws
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ProVisions, LLC (“ProVisions”) is a full-service commercial real estate developer, financier, and advisory firm serving public and private sectors throughout the United States and abroad. ProVisions owns, finances, develops and manages strategic initiatives valued between \$1,000,000 and \$500,000,00 involving multiple locations, disciplines and responsibilities. We have significant experience and employ a talented team of professionals with unique credentials.

Currently, ProVisions has an excellent full-time opportunity available. The ideal candidate will be experienced in handling a diverse group of people, programs and strategic imperatives and will be able to work independently.

Internal Counsel
Located in Troy, MI

Position Description

Summary:

The candidate for this position will provide extensive legal support to the entire organization (i.e. internal as well as external litigation support). The candidate will provide legal advice and guidance on a wide range of issues and provide documents to support the company’s legal initiatives and interests. Candidates must have solid organization, communication, presentation and follow-up skills.

Academic Qualifications:

- J.D. degree
- Licensed to practice in Michigan or eligible for waiver into Michigan

Experience and Skill Requirements:

- Experience/interest in business, commercial real estate, property and/or contract law.
- Ability to draft and interpret commercial transactional documents (i.e. purchase agreements, leases, promissory notes, etc.)
- Ability to read title work and survey.
- High level of problem solving ability including independent judgment and decision making skills.
- Proficiency in software (MS Word, Excel, PowerPoint, Research, Internet).
- Takes initiative and works independently with little supervision.
- Well developed communication and teamwork skills.
- Strong communication skills and writing skills.
- Excellent typing and editing skills
- A demonstrated ability to work in a corporate environment and provide practical, thoughtful solutions.

Job Responsibilities:

- Responsible for assisting the organization and its affiliates in all legal matters.
- Researching and keeping current with new laws, acts, and regulations.
- Communicating with the President & CEO on all legal issues.
- Preparing and reviewing all legal documents.
- Reviewing and participating in all legal transactions within the organization and affiliates.

Compensation:

Based on academic qualifications and relevant experience, a competitive package would be offered

Contact:

Human Resources @ 248.988.9341, Fax: 248.723.3341, Email: hr@provisions.ws

Our Vision, Core Values, and Mission energize our organization and people.